



## Department of Purchasing

100 N. Main Street, 2<sup>nd</sup> Floor

Suffolk, VA 23434

(757) 925-6762 Fax (757) 942-4333

# NOTICE

## Sole Source Purchase

**Date:** March 20, 2023

**For:** Conference for Secondary School Principals

**Vendor Name:** NASSP

**Requested by:** Compensatory Program

**Description:** Ignite 2023 Premier Conference for Secondary School Leaders

**Cost:** Not to exceed \$30,000.00

**Justification:** Cost will cover the registration and lodging for staff attending this conference specific to the National Association of Secondary School Principals (NASSP)

**Approved By:**

Linda Bates, NIGP-CPP, VCO  
Buyer

Date